AccuRoute

AccuRoute at a Glance

AccuRoute is server-based, enterprise-class document process automation software that enables the capture, processing, delivery, and archival of critical business documents. Powered by optical character recognition (OCR), users can easily capture, fax, and send data to workflows or storage from one highly scalable, unified platform.

AccuRoute can drive simple or complex solutions involving millions of documents per month directly from your desktop or any "smart" multi-function peripheral (MFP).

The AccuRoute Server converts documents to a variety of formats including PDF, text-searchable PDF, bookmarked PDF, DOC, JPG, RTF, TIF, TXT, and XLS. It then collects and provides document-related metadata, validates and compresses data via OCR, and delivers documents to the destinations required.

Data collection

Metadata collection for any document can be achieved using AccuRoute by:
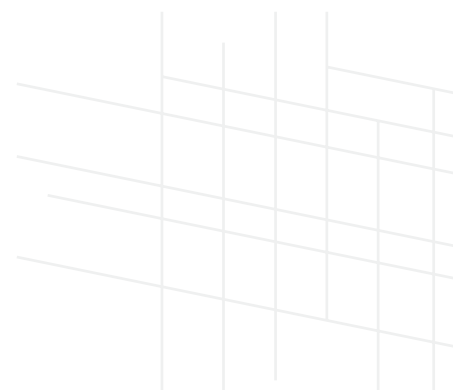
- Profiling documents using native document management interfaces and screens

- Extracting data and associating it with the document for use downstream

- Printing/scanning with prompts to capture data from structured, unstructured, and semi-structured documents directly from the MFP panel

- Validating collected data against predefined values

Data delivery

Once processing is complete, AccuRoute allows users to deliver data through multiple processing methods. Now with a single scan, data can easily route to any number of destinations through methods including:

- **Scan-to-Self:** email, cloud repository, network folder, or web folder

- **Scan-to-Distribute:** email, fax, printer, and distribution list

- **Scan-to-Store:** enterprise content management (ECM) including document management, records management, litigation support systems, cloud repositories, or archival in network folders

- **Scan-to-Enterprise Application:** financial systems, time and expense management, CRM, and more

AccuRoute

Device integration

AccuRoute promotes a high level of business efficency by providing capture, conversion, and delivery capabilities from desktops, mobile devices, or the front panel of an MFP. AccuRoute integrates with the required identification or authentication provided by most MFPs, allowing users to access their personal distribution lists. Options include:

- Scan to personal or public distribution roles
- Scan to MyAccuRoute (default distributions)
- Scan with routing sheet
- Scan to fax
- Other customizable options

Enterprise fax

With every AccuRoute platform your organization can utilize a full-featured fax system compatible with any networked, scan-enabled device, fax machine, or digital MFP.

Your organization will strengthen security and avoid significant costs through the consolidation of scan/fax machines and third-party fax providers. Customize your fax server to send faxes only to authorized recipients, eliminating any accidental release of confidential information. AccuRoute also supports mixed fleets (vendors and models).

Simultaneous document conversion and distribution

AccuRoute enables end users to merge mixed-mode (printed and electronic) documents, compress them, and convert them to numerous formats, including e-filing preparation (splitting and merging files based on their file size or page count). Users can also define their choice of multiple document destinations from email to fax to DMS. All routing rules can be user-driven, taking the burden off IT staff.

"

We wanted a solution that would let our people work at their desks and then simply walk up, place their documents into the document feeder, push a button, and let the system handle all of the conversions and routings. ***We wanted the utmost flexibility.***

Monroe Horn
CTO, Sunstein, Kann, Murphy & Timbers

Enterprise

- Branch and retail communications
- Contract management
- Credit applications
- Fax integration and consolication
- Order processing
- Procurement
- RFQs and RFPs

Legal

- Records scanning
- IP document processing
- Invoice processing
- Litigation support
- Document management
- Mailroom automation
- E-filing

Healthcare

- Accounts payable and receivable
- Centralized billing
- Secure fax-based communications
- Human resources and employee management
- Medical claims processing

Financial services

- Branch capture
- Compliant capture
- Contract management
- Forms automation
- Loan processing

Document classification and data extraction

AccuRoute automates the capture and extraction of data from structured, semi-structured, and unstructured documents. Once data has been pulled from the document, it's validated and classified by a form type – for example, an invoice. Then it's routed to the correct document archives, document management systems, business applications, or network files based on predetermined rules.

Data loss prevention

AccuRoute can automatically monitor documents for sensitive or confidential information to prevent loss or theft. Users can set up rules and alerts based on key terms/patterns, such as a credit card number, and can even redact or obscure specific data from both visual and text layers to ensure security.

Web interface

This up-to-trend interface is the workflow hub for all AccuRoute products. With functionality complementary to AccuRoute Queue and the AccuRoute Mobile Client, AccuRoute WebApps allows for the AccuRoute platform to be more customized than ever. Users can "pin" and "unpin" their favorite workflows to their AccuRoute WebApps home screen, leverage image preview and release, and incorporate workflow options.

AccuRoute Mobile Capture

- Scan from anywhere on iOS or Android-based mobile devices

- Ensure image quality through automated image pre-processing

- Prompt for indexing data to send directly to workflows or other applications

- Promote security via encryption and "leave no trace" feature for the device's local storage

Direct AccuRoute support

AccuRoute provides rock-star product support and strategic product insight to help clients get the most out of our product and achieve renewed success in their day-to-day business processes.

Ready to get things done?
Let us show you what Upland AccuRoute can do.

Request a Demo

Upland AccuRoute helps organizations accelerate business processes by automating data capture and extraction using optical character recognition (OCR) to securely process through workflows to applications, people, or storage. With AccuRoute, users can easily capture, process, deliver, or fax content from any device using a single, unified platform.