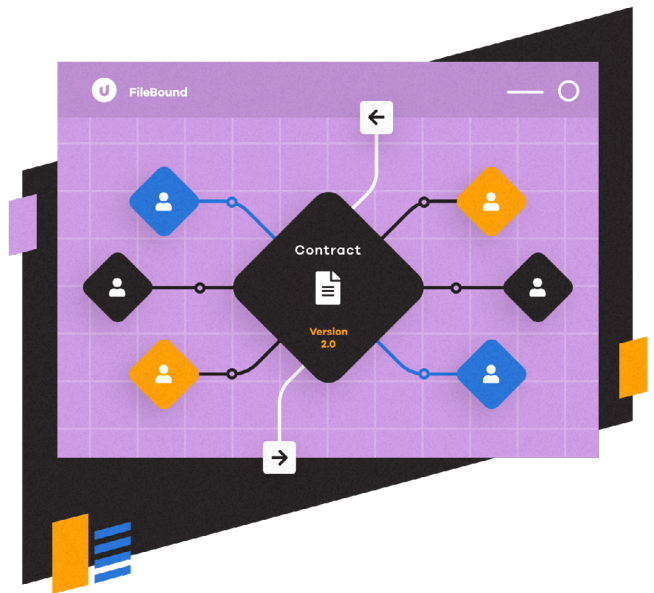


Optimize AP processes with automated workflow

FileBound helps nonprofits increase accounts payable productivity, reduce overhead costs, streamline assistance requests, improve visibility, and simplify audit processes.



Workflow automation can help your team achieve more for your community.



Automation made simple.

Intelligently automate the flow of information and gain greater business agility.

- Improve access and easily scale FileBound to your needs using cloud-native technology.
- Take advantage of flexible, simple licensing and deployment models that support the way you want to work.
- Get in the zone with a user-friendly interface that makes it easy to complete even complex tasks with minimal training.



Streamline AP processes.

Improve daily processes and empower your busy accounting team.

- Remove bottlenecks to ensure invoices and assistance requests are processed on time with less effort. No more matching invoices to POs or chasing down approvals.
- Enforce compliance with company policies and external mandates such as Sarbanes-Oxley.
- Cut costs and eliminate processing delays typical with paper-based documentation.

Take a more strategic look at your AP processes.

Accounts payable teams are notoriously busy, especially at nonprofits where wearing many hats is the norm. FileBound simplifies time-consuming, paper-based processes so staff can focus on your mission—instead of the paper shuffle.

Vendor and grants management

Automate work for vendors and grantors at every step, from selection and onboarding through contracts, payments, and audits. FileBound lets them submit documentation, track invoices, and access every version of every document without assistance. Simply give them a log in and let them easily track down everything they need.

Analytics

Uncover intelligence hidden in the data through visual dashboards and predictive analytical insights into current AP performance and process status to find areas of improvement.

Mobile access

Let staff work when, where, and how they want with responsive technology that delivers a premium user experience on any device to eliminate delays due to travel or remote work.



Document capture

Consolidate invoices, POs, client assistance requests, contracts, and tax documents from any source and automatically extract data from standardized forms.

Electronic forms

Create and host forms directly in FileBound for use by internal or external users to reduce turnaround time and drive activities such as PO requests, distributed invoice capture, assistance requests, or virtually any task.

Flexible integrations

Seamlessly transition data to and from existing or future ERPs and other financial applications such as Fund EZ that your staff relies on to get their work done, eliminating duplicate effort and information silos.

Which other processes can FileBound tackle?

Sure, POs and invoices are a big part of the accounts payable daily grind. But what if you could take a more holistic view?



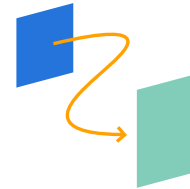
Selection and onboarding

View all of your important documents from one place. Quickly toggle through folders, identify missing documents, and compare proposals from different vendors and grantors.



Automate the details

Whether a simple invoice, hundreds of line items, or a batch invoice, utilize advanced features to simply scan and start approvals workflows based on department, location, spend amount, approval limits—and a mix of all variables.



Vendor self-service

Give your staff time to do what they do best—manage your company’s accounting. Let vendors and auditors manage their own invoices, payments, and other concerns with just a sign-on and a few clicks.



*FileBound empowered us to unburden our staff’s days from manual time consuming duties. Now they have more time for tasks that matter most for the community we serve. **After all, we’re here to help people, not to focus on paperwork.***

Lisa Wagnon
Administrative Management, Volunteers of America Southeast Louisiana



\$40K

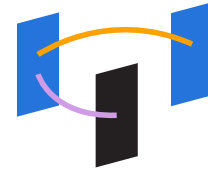
reduction in annual AP staffing needs at Volunteers of America Southeast Louisiana due to automation

64%

reduction in manual labor for AP staff using automation

≤\$15

potential savings per invoice



Complementary products

Pair Upland FileBound with other Document Workflow products for a secure, automated end-to-end solution.

-  **BA Insight**
-  **Intelligent Capture**
-  **AccuRoute**
-  **InterFAX**



Upland's expert team will help you define the right strategic approach for your digital transformation needs and ensure our technology aligns with your goals, resources, and processes.



Ready to get things done?

Let us show you what Upland FileBound can do.

[Request a Demo](#)

Upland FileBound delivers document and workflow automation applications that improve the operation of any organization by connecting users with the information they need to work more efficiently and effectively. With FileBound, customers can build automated workflow processes and centrally manage documents to improve compliance, collaboration, and access to information.

